

Assignments of the Officers and Board Members of ICOH (2015-2017)

Committees/TGs/WGs/ Liaison	Members	Committees/TGs/WGs/ Liaison	Members
Ethics and Transparency Committee	Malcom Sim (Chair) Andrew Curran Edoardo Santino Seichi Horie Claudina Nogueira	WG on Participatory Approaches in Occupational Health	Ton That Khai (Chair) Peter Hasle Toru Itani Sudthida Krunkrai Wong Frida Fischer Kuck-Hyeun Woo Shyam Pingle
Finance Committee	Elia Enriquez (Chair) Sergio Iavicoli Martin Hogan Jukka Vuori		
Scientific Advisory Committee	Marilyn Fingerhut (Chair) Andrew Curran Mats Hagberg Malcom Sim Martin Hogan Claudina Nogueira Dag Ellingsen	WG on the Implementation of the Global Strategy of Occupational Health for All with a special reference to global ban of asbestos and elimination of Asbestos-related Diseases	Kari Reijula (Chair) Marilyn Fingerhut Sergio Iavicoli Rafael De La Hoz (Chair SC R.D.) Diana Gagliardi (Chair SC OH.D.)
TG on Constitution, Bye-Laws and Guidelines	Jukka Takala (Chair) Sergio Iavicoli Marilyn Fingerhut Seong Kyu Kang Kazutaka Kogi Jorma Rantanen	WG on Young Workers and Child Labour	Marilyn Fingerhut (Chair) Susan Gunn (Co-chair) Tsuyoshi Kawakami Eduardo Santino Sheng Wang
TG on Information and Communication	Seong –Kyu Kang (Chair) Eun-A Kim (Editor in Chief of the Newsletter) Sergio Iavicoli (Editor in Chief of ICOHweb) Suvi Lehtinen Cristophe Paris Rosa M. Orriols Edoardo Santino Max Lum Stéphane Vaxelaire	WG on Occupational Cancer	Jukka Takala (Chair) Sergio Iavicoli Andrew Curran Timothy Driscoll Kurt Straif Lesley Rushton John Cherrie
		Liaison: ILO	Jukka Takala (Substitute: Sergio Iavicoli)
		Liaison: WHO (including IARC)	Jukka Takala (Substitute: Sergio Iavicoli)
		Liaison: EU	Jukka Takala (Substitute: Sergio Iavicoli)
TG on Membership	Sergio Iavicoli (Chair) Elia Enriquez Dingani Moyo Edoardo Santino Seichi Horie Rosa M. Orriols Monique Frings-Dresen	Liaison: IEA (Ergonomics)	Kazutaka Kogi
		Liaison: IOHA	Nils Plato (on behalf of SC on Industrial Hygiene)
		Liaison: IALI	Jukka Takala
		Liaison: Collegium Ramazzini (CR)	Jukka Takala
WG on Occupational Infectious Agents	Mary Ross (Chair) Kari Reijula (secretary) Jose Carlos Carneiro Ruddy Facci Veronica Herrera David Koh Robert Orford Toru Yoshikawa	Liaison: IAAMRH	Claudio Colosio
		Liaison: ICN	Bonnie Rogers
		Liaison: ICNIRP	Maila Hietanen (on behalf of SC on Radiation and Work)

		Liaison: IEA	Malcom Sim
		Liaison: ISBM	Norito Kawakami
		Liaison: WONCA	Marilyn Fingerhut
		Liaison: WWCS	Bruno Piccoli (on behalf of SC on Work and Vision)

(November 2015)

Tasks of Committees, Task Groups, Working Groups, Network and Liaison persons

Committees/TGs/WGs	Tasks
Ethics and Transparency Committee	1) Continue the activities defined by Bye-Law 12 2) Examine the guidelines for ethics, research and practices and make recommendations on necessary changes 3) Completing guidelines with necessary new elements (actions in the cases of misconduct) 4) Examine and advise the Officers and the Board on issues of ethics and transparency 5) Support the Officers in the plan of dissemination and translation of the 3 rd edition of the ICOH Code of Ethics
Finance Committee	1) Continue the activities defined by Bye-Law 12 2) Make the ad-hoc decisions needed for financial actions on request by the Secretary General 3) Report on the implementation and impact of new membership fee system on the number of members and on the economy of ICOH 4) Continue the support for the further initiatives to simplify membership dues payments 5) Investigate the possibility to find new resources
Scientific Advisory Committee	1) Advise the Officers and the Board about ICOH actions for promoting scientific research in occupational health fields 2) Advise the Officers and the Board about ICOH actions that may enhance and support scientific collaboration with international bodies, MOU partners and other scientific institutions 3) Advise the Vice-President in charge of SCs about ways ICOH can assist the SCs in enhancing their activities and the collaboration among the SCs 4) Assist the organization of the scientific programme of ICOH 2015 by providing inputs of the programme
TG on Constitution, Bye-Laws and Guidelines	1) Advise the Officers and the Board on the implementation of Constitution, Bye-Laws and Guidelines of ICOH activities 2) Review and draft the amendments to Constitution and Bye-Laws 3) Review and amend as required the Guidelines for ICOH International Conferences, National Secretaries and for Scientific Committees 4) Develop documents on Good Association Practice (GAP) 5) Plan and propose new Award systems for ICOH 6) Investigate the possibility to introduce the electronic vote and evaluate possible amendments of ICOH Constitution accordingly
TG on Information and Communication	1) Advise the Officers and the Board on information activities and internal communication of ICOH 2) Function as an editorial board for advising the Editor in Chief of the ICOH Newsletter 3) Review the development and utilization of the ICOH web system for advising the Editor in Chief of ICOH web 4) Develop and support web-based facilities for promoting research, training and information in occupational health fields 5) Improve ICOH internal communication 6) The Secretary General is responsible for publishing the ICOH official

	<p>documents (core documents, minutes, reports, etc.).</p> <p>7) Work in co-operation with the International Communication and Information Technology Network for Occupational Safety and Health</p> <p>8) Coordinate networking activities for promoting international communication and information technology for occupational safety and health and advise the Board and Officers on necessary action</p> <p>9) Work in close cooperation with the TGs on Information and on Membership.</p> <p>10) Study the potential provided by ICT to occupational health.</p> <p>NOTE: points 8,9,10 were tasks of the former Network on International Communication and Information Technology for Occupational Safety and Health</p>
TG on Membership	<p>1) Advise the Officers and the Board on membership matters</p> <p>2) Coordinate actions for membership recruitment and sustainability</p> <p>3) Propose actions for recruitment members by National Secretaries</p> <p>4) Plan practices and materials needed for Membership Campaigns</p> <p>5) Strengthen cooperation with Sustaining/Affiliated Members and National Associations</p> <p>6) Examine possibilities for recruitment of new Sustaining Members and enhance their visibility and roles in relation to ICOH</p>
WG on Occupational Infectious Agents	<p>1) Advise the Officers and the Board on matters related to occupational infectious agents</p> <p>2) Identify priority occupational infectious agents and groups of exposed workers to develop relevant guidelines and fact sheets to promote prevention and management of occupational infectious agents</p> <p>3) Provide and disseminate information and generate action on occupational infectious agents through participation in national and international occupational health events and media.</p> <p>4) Liaise with relevant ICOH Scientific Committees regarding prevention of diseases by occupational infectious agents of common interest</p>
WG on Participatory Approaches in Occupational Health	<p>1) Advise the Officers and the Board on activities for the promotion of participatory approaches in occupational health.</p> <p>2) Review the national and international programmes applying participatory approaches in the field of occupational health and safety and propose ICOH action needed.</p> <p>3) Examine the needs for improving and supporting participatory approaches in occupational health and propose international support measures needed.</p> <p>4) Produce guidelines on participatory approaches in occupational health practice.</p>
WG on the Implementation of the Global Strategy of Occupational Health for All with a special reference to global ban of asbestos and Elimination of Asbestos-related Diseases	<p>1) Advise the Officers and the Board on activities regarding the Global Strategy of occupational health for all with a special reference to global ban of asbestos</p> <p>2) Examine research and policy on the Global Strategy of occupational health for all and propose ICOH actions needed</p> <p>3) Review and propose international support measures concerning the development and promotion of Basic Occupational Health Services</p> <p>4) Serve as a liaison with the Global Network of WHO Collaborating Centres for Occupational Health</p> <p>5) Advise the Officers and the Board on activities for the global ban of asbestos and the elimination of asbestos-related diseases.</p> <p>6) Examine the national and global situations concerning the elimination of asbestos-related diseases and the protection of workers and the public from exposure to asbestos and propose ICOH action needed</p> <p>7) Identify the occupational health dimensions of the elimination of asbestos-related diseases and propose international support measures needed.</p> <p>8) Produce guidelines on occupational health aspects of the elimination of asbestos-related diseases.</p> <p>(Note: Points 5,6,7,8 were tasks of the WG on the Elimination of Asbestos-related Diseases – now the two groups have been merged into one)</p>
WG on Young workers and Child Labour	<p>1) Make recommendation on ICOH action concerning young workers and child labour</p> <p>2) Serve as a liaison with the ILO child labour activities</p> <p>3) Examine research and policy on the occupational health dimension of youth employment and child labour</p> <p>4) Produce a concise position paper on occupational health aspects of young</p>

	<p>workers and child labour.</p> <p>5) Prepare practical guides for occupational health services about protecting young workers from work-related injuries and illnesses and adequately dealing with child labour</p>
WG on Occupational Cancer	<p>1) Review and analyse existing and new materials on occupational cancer globally;</p> <p>2) Summarize the present state of the art in a suitable format and consider publishing in traditional scientific journals and through social media;</p> <p>3) Identify best practices and solutions to eliminate exposures to carcinogens;</p> <p>4) Consider best fora and target groups for promoting action, including policy and political arenas, interest groups, governmental and research institutions;</p> <p>5) Promote knowledge of the issue and promote programmes to eliminate exposures causing occupational cancer;</p> <p>6) Identify needs for further studies and knowledge on the subject and explore options to fund research and action programmes. Initiate research and participate in relevant studies and action programmes;</p> <p>7) Collaborate with all institutions, organisations, groups and individuals that have interest in occupational cancer, in particular ILO and WHO.</p>
Liaison: ILO, WHO, IEA (Ergonomics), IOHA, CR, ICN, WONCA, WWCS, IEA (Epidemiology), ISSA, ICNIRP	<p>1) Keep contacts with the respective international organization</p> <p>2) Follow up their activities related to ICOH actions</p> <p>3) Report on important events related to occupational health</p> <p>4) Participate and represent ICOH in the major events of the respective organisations on the request by President and within the limits of financial resources available.</p> <p>5) Report annually on the contacts and events in collaboration</p>

Each Committee, Task Group, Working Group or Network is expected to:

a) Present a Work Plan for the tenure 2015-2017 to Secretary General

b) Report on their activities to the Mid-term Board meeting and the Board meeting in 2018.

c) Provide the Editor in Chief of the ICOH Newsletter and the Editor in Chief of ICOHweb on the activities of and relevant developments in the field of occupational health